

ARC Improvement Request Form

Applicant Name:	Date:
Community:	Telephone #:
Address:	Email:

If additional space is required please use additional sheet(s).

1. Approval Request:	2. Please Describe the Project:
3. Materials to be used:	4. Project start/end dates:

5. Please submit the following plans and specifications in order to depict the work to be undertaken (submit all, as applicable):

- a) a plot plan showing the location and dimensions of the existing and proposed improvements;
- b) structural design, exterior elevations, exterior materials, colors, textures, and shapes of all improvements to be made;
- c) all exterior illumination, including location and method of illumination – no “wash over” of lighting to adjoining property or common areas is permitted;
- d) provision for drainage with cut and fill detail if change in lot contour is involved.

6. Notice to applicant:

The authority of the Architectural Review Committee (“ARC”) is derived from Article of the Declaration of Covenants, Conditions, and Restrictions of Association.

Applicant acknowledges that all improvements must be constructed in accordance with the Design Guidelines set forth in the Declaration in addition to any guidelines or rules adopted by the Association or ARC from time to time. In addition, all improvements must be constructed in accordance with the laws, rules, regulations, and building codes of governmental authorities having jurisdiction. Approval of this application does not constitute approval by any governmental authority.

Approval of this application does not give the Applicant the right to enter upon the property of any other owner of the common area in order to perform the construction contemplated by this application.

The Applicant is solely responsible for ensuring that proposed improvements do not encroach upon a public utility easement located on property. Applicant hereby releases the Association, ARC, and each of its Directors, Officers, committee members, and agents from and against any liability caused by the location of such improvements.

Signed By:

Please return this form and all attachments to:

Shuler Association Management, Inc.
P.O. Box 136, Gardendale, TX 79758

Phone: (432) 385-9657
Email: Lizashuler@gmail.com

